



St Augustine of Canterbury Roman Catholic Primary School



Christus Heri, Hodie, Semper

In the name of God the Father, the Son and the Holy Spirit, we remember that each person is gifted, unique and loved by God and so in the family of St Augustine's we:

- Welcome everyone in Jesus' name;
- Work together in Jesus' community;
- Follow Jesus' example in all we do;
- Learn with Jesus as our inspiration;
- Grow in faith with Jesus as our leading light.

Charging and Remissions Policy

This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging (available from the Lancashire County Website) and is reviewed on an annual basis.

Activities without Charge

There will be no charge for the following activities:

- ⌘ Education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and a timetabled activity.
- ⌘ Education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which a pupil is being prepared for at school, or part of religious education.
- ⌘ Instrumental and vocal music tuition which is part of the National Curriculum or the first programme in which the whole class engages with the KS2 Programme of Instrumental and Vocal Tuition (Wider Opportunities).
- ⌘ Instrumental and vocal tuition for children in care.
- ⌘ Entry for a prescribed public examination including re-sits provided that a pupil has been prepared for it at the school.

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- ⌘ Any children of parents who do not wish to contribute will not be treated any differently.
- ⌘ Where there are insufficient contributions to make the activity viable, then the activity may be cancelled.
- ⌘ The school will do its utmost to provide 'Children Looked After' with any financial support regarding voluntary contributions.

Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed the cost:

- ⌘ Educational or other activities provided wholly or mainly outside school hours which are not;
 - a) Part of the National Curriculum.
 - b) Part of a syllabus for a prescribed public examination which the pupil is being prepared for at school.
 - c) Part of Religious Education.

- ⌘ Travel, board and lodgings on residential visits (subject to remission arrangements).
- ⌘ Cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours.
- ⌘ Private swimming lessons / tuition contribution.

Remissions Policy

Charges may be waived at the Headteacher's discretion but subject to Governors' approval.